**Ascending Lights iGraduate**

Mutual Responsibility Contract

The iGraduate program is dedicated to assisting students as they pursue their educational goals. The Mutual Responsibility Contract outlines the iGraduate Mentor’s responsibility to the student, as well as the student’s responsibility to the iGraduate Mentor in order to continue receiving iGraduate services.

Your iGraduate mentor will provide you with the following services:

* College Application Assistance
* A *Roadmap to Success* educational plan
* FAFSA Assistance
* Financial Aid Information
* Transfer Information
* Recommendations for Tutoring
* College Major Information
* Career Information
* iGraduate telephone and online support
* Golden Checklist of Steps to College Success

As a student participant in the iGraduate program, it is my responsibility to:

1. Enroll in no less than 6 active units every fall and spring semester.

(We recommend carrying 9-12 units each semester for steady progress toward your goal)

1. Meet with my iGraduate Mentor **at least three times** every fall and spring semester my first year.
2. Meet with my iGraduate Mentor **at least one time** every fall and spring semester my second year.
3. Follow the *Roadmap to Success* educational plan and consult with my iGraduate Mentor before adding/dropping a course.
4. Request tutoring immediately upon having difficulties in any classes.
5. Provide my iGraduate Mentor with my most current, updated information, such as name, Student ID, address, phone number, and email.

I UNDERSTAND AND AGREE TO COMPLY WITH THE ABOVE. I FURTHER UNDERSTAND THAT FAILURE TO MEET THE TERMS OF THE MUTUAL RESPONSIBILITY CONTRACT MAY RESULT IN A LOSS OF iGraduate SERVICES.

Name (Please Print) Student’s Signature Date (Mo/Day/Yr)

iGraduate Mentor Name iGraduate Mentor Signature Date (Mo/Day/Yr)